

## Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Shannon O’Laughlin  
Chico Country Day Charter School: Margaret Reece & Lori McGlone  
CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith  
Forest Ranch Charter School: Lisa Speegle, Chair & Christia Marasco  
Inspire Charter High School: Jerry Crosby & Dan La Bar

Nord Country School: Kathy Dahlgren & Tom Williams  
Sherwood Montessori: Michelle Yezbick & Monica Woodward  
Step Up Academy: Spencer Ansoerge & Mike Long  
Wildflower Open Classroom: Tom Hicks & Jonas Herzog

### Chico Unified School District Measure K Charter School Committee Meeting Notice

**Date: May 23, 2017**

**Time/Location: 3:00pm CUSD Large Conference Room, 1163 East Seventh Street, Chico, CA**

## Minutes

### 1. REGULAR SESSION

#### 1.1 Call to Order 3:05

##### Roll Call:

Blue Oak Charter School: Susan Domenighini (arrived 3:17)  
Chico Country Day Charter School: Margaret Reece (left at 3:43)  
CORE Butte Charter School: Mary Cox  
Forest Ranch Charter School: Lisa Speegle  
Inspire Charter High School: Jerry Crosby  
Nord Country School: Kathy Dahlgren  
Sherwood Montessori: Monica Woodward  
STEP UP Academy: Spencer Ansoerge  
Wildflower Open Classroom: Tom Hicks  
Mike Weissenborn, Consultant

##### Guests:

Jaclyn Kruger, CUSD  
Kevin Bultema, CUSD  
Julie Kistle, CUSD  
Mary Wryinski, CUSD  
Melinda Edgcombe, CUSD  
Doris Luther, Inspire  
John Bohannon, CUSD  
Lori McGlone, Chico Country Day School

#### 1.2 Approval of Regular Agenda

Spencer moved to accept the agenda with the amendment to move 3.1 after 3.3. Jerry seconded the motion.

| <b>Approved as 8/0/0/1</b> | <b>AYE</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|----------------------------|------------|------------|----------------|---------------|
| Susan Dominighini          |            |            |                | x             |
| Margaret Reece             | x          |            |                |               |
| Mary Cox                   | x          |            |                |               |
| Lisa Speegle               | x          |            |                |               |
| Jerry Crosby               | x          |            |                |               |
| Kathy Dahlgren             | x          |            |                |               |

### **Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:**

#### **Student Participation:**

At the discretion of the Chair, students may be given priority to address items to the Committee

#### **Public input on specific agenda items and those items not on the agenda:**

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

**Special Needs:** If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

**Copies of Agendas and Related Materials:** Materials are available at the meeting, on the CUSD website at [www.chicousd.org](http://www.chicousd.org), or in the district office prior to the meeting @ 1163 East 7<sup>th</sup> Street, Chico, CA 95928.

|                 |   |
|-----------------|---|
| Monica Woodward | x |
| Spencer Ansorge | x |
| Tom Hicks       | x |

1.3 Approval of Minutes from May 18, 2017 Meeting

Margaret made a motion to approve the minutes, Jerry seconded the motion.

| <b>Approved as 5/0/3/1</b> | <b>AYE</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|----------------------------|------------|------------|----------------|---------------|
| Susan Dominighini          |            |            |                | x             |
| Margaret Reece             | x          |            |                |               |
| Mary Cox                   | x          |            |                |               |
| Lisa Speegle               | x          |            |                |               |
| Jerry Crosby               | x          |            |                |               |
| Kathy Dahlgren             | x          |            |                |               |
| Michelle Yezbick           |            |            | x              |               |
| Spencer Ansorge            |            |            | x              |               |
| Tom Hicks                  |            |            | x              |               |

**2. PUBLIC COMMENTS - none**

**3. DISCUSSION/ACTION ITEMS**

3.1 Consultant Pooling: Discussion/Action on next steps and on the formation of a working group to interview pool consultants and return recommendations to the Measure K Committee – Mike Weissenborn

Discussion:

A minority of the Measure K Committee may conduct interviews, discuss and make recommendations to the board. Mike will facilitate for the task force.

3.1.1 Approval of Large Firm Pool RFQ

Committee reviewed document that Mike shared regarding large projects. Kathy shared that the portion regarding charter school experience was discussed. Decision to leave that portion in the document was agreed upon. Leave it in the document with the modification of “charter school experience preferred”

Kathy made a motion to approve as modified, Susan seconded the motion.

| <b>Approved as 9/0/0/0</b> | <b>AYE</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|----------------------------|------------|------------|----------------|---------------|
| Susan Dominighini          | x          |            |                |               |
| Margaret Reece             | x          |            |                |               |
| Mary Cox                   | x          |            |                |               |
| Lisa Speegle               | x          |            |                |               |
| Jerry Crosby               | x          |            |                |               |
| Kathy Dahlgren             | x          |            |                |               |
| Michelle Yezbick           | x          |            |                |               |
| Spencer Ansorge            | x          |            |                |               |
| Tom Hicks                  | x          |            |                |               |

3.1.2 Approval of Small Firm Pool RFQ

Mike shared a two-page document that we can send to potential Architectural firms. Still hoping to have responses by June 15<sup>th</sup>. Request that the Measure K Charter Schools Facility committee review the document and give back any feedback by tomorrow morning. No sub-committee will be needed. A pool will be created from those who submit applications.

Recommendation that we change the word “and” to “or” in the paragraph at the end of page one, the same edit made to the different departments. An additional edits will be made as corrected on the document that was passed around the committee. Mike will make the edits and send out, please send Mike the information if you have any firms that you’d like to be sure gets the document.

Kathy made the motion to approve with amendments, Jerry seconded the motion.

| <b>Approved as 8/0/0/1</b> | <b>AYE</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|----------------------------|------------|------------|----------------|---------------|
|----------------------------|------------|------------|----------------|---------------|

|                   |   |   |
|-------------------|---|---|
| Susan Dominighini | x |   |
| Margaret Reece    |   | x |
| Mary Cox          | x |   |
| Lisa Speegle      | x |   |
| Jerry Crosby      | x |   |
| Kathy Dahlgren    | x |   |
| Monica Woodward   | x |   |
| Spencer Ansorge   | x |   |
| Tom Hicks         | x |   |

3.1.3 Form Small Firm Sub Committee

Not needed at this time. Once all RFQs are in, they will be scanned and sent to everyone. No action necessary.

3.2 Update on Use of Measure K Funding: Further information for committee on legal uses of Measure K bond funds for charter school projects – Kevin Bultema

Comments:

Minority of the committee is fine and does not need to follow Brown Act. Not a deciding body, a recommending body. If members of the public are invited to join the subcommittee the Brown Act must be followed.

Bridge financing:

Any purchases made with bond dollars live within the district’s finances. Loans would be based on CUSD’s board willingness to accept risk for a Charter School. CUSD would be like a co-signer. CUSD has never done this before. Not speaking for board’s authority on this. Recommend to take this on a case by case basis. Is there paperwork that can help so that we can use balloon payments in three year increments, to pay off larger projects? Kevin recommended that we talk to the CUSD board to discuss outline of the project and open session with the board. The feeling is that the CUSD board should be a part of the project before we get more involved in it.

Concerns about if we can’t do any additional financing that monies will end up being used for equipment. CUSD board should look at it as an investment long term so that monies can be better utilized for building projects.

Present a case study to CUSD so that we can walk it through the process for bridge financing, Margaret is willing to do so. Potentially taking it to the CUSD Board Charter Facilities Committee (two board members who would work through the process with the facilities committee).

The only people that can be paid for with bond funds are construction type people- directly related to the actual building of the projects.

Get something in writing from land owners if a school site is not on district owned property stating that the school will take the items with them when they move off the site.

3.3 Purchasing Procedures: More information on steps required by CUSD for purchasing goods and services using Measure K funds – Kevin Bultema

Kevin shared CFC purchasing process guidelines. Julie, Jaqueline, and Kevin want to be CC’d on all items with facilities. Items under \$50,000.00 Melinda does that purchasing. CUSD would like signatures from a charter authority before purchasing. Anything over \$500 will be asset tagged by the district. Continue with district process, all items will be tagged and sent to schools. More details will need to be organized in regards to how this portion is processed and what procedure we will go through.

- 3.4 Review and Approve Additions to Application Form: information regarding funds available, funds committed and percent remaining to be added to the application form for project submission.  
 Comments:  
 Add to portion relating to “balance” of first bond sale for that specific school. District will have spending numbers, the committee will look at allocation schedule.

Kathy made a motion to approved new form, Tom seconded the motion.

| <b>Approved as 6/0/0/1</b> | <b>AYE</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|----------------------------|------------|------------|----------------|---------------|
| Susan Dominighini          | x          |            |                |               |
| Margaret Reece             |            |            |                | x             |
| Mary Cox                   | x          |            |                |               |
| Lisa Speegle               | x          |            |                |               |
| Jerry Crosby               | x          |            |                |               |
| Kathy Dahlgren             | x          |            |                |               |
| Michelle Yezbick           | x          |            |                |               |
| Spencer Ansorge            | x          |            |                |               |
| Tom Hicks                  | x          |            |                |               |

- 3.5 Measure K Project Submissions: Discussion / Action on projects submitted to the Committee for approval.  
 Comments:  
 No project submissions at this meeting. Kevin shared that there are now seven committee members and that monies and projects are actually moving along. Question was brought up by Kathy regarding contracts for installing and purchasing items like alarm systems. Individual charter schools enter into the contract, the school signs off on the project. CUSD would need a contract copy not to exceed the approved dollar amount. Sign off on invoice, send it to CUSD and they pay the invoice. Shouldn’t hold charters up, the contractor will still be able to begin work. Once the project is approved, we should be moving forward on the project. If the CUSD board denies the contract, then CUSD will take some responsibility for that.

**4. ITEMS FROM COMMITTEE MEMBERS**

**5. ADJOURNMENT**

- 5.1 Next meeting June 13 at 3PM, Inspire School of the Arts and Sciences
- 5.2 Meeting Adjourned at 4:05